

MAPLETON MUNICIPAL OFFICERS MEETING

Wednesday, April 15, 2026

Minutes

Call to Order - The meeting was called to order by Barry Buck at 5:30 PM.

Present: Joseph Powers, Kim Archer, Barry Buck, Matt Gregg, Town Manager, Sandra Fournier.

Absent: Scott Young.

Open Public Hearing – Maple Den, Local Liquor License Application – The public hearing to address the liquor application submitted by Maple Den, located at 1716 Main Street, Mapleton was opened at 5:31PM. No public was in attendance.

Close Public Hearing – The public hearing was closed at 5:32 PM.

Public Comment – None.

Board of Assessors

Review and Sign Certified Ratio Declaration Form - This annual form is presented to the Board of Assessors for review. It documents the ratio of percentage the Town will commit their taxes at, compared to the States valuation of the community as a whole. The Assessing Agent is recommending committing at 100%.

The Board of Assessors met at a later date on April 28, 2026:

Motion was David Maxcy to approve and sign the Certified Ration Declaration Form at 100%. Second by Keith Doyen. Motion passed.

Approve Minutes of Previous Meeting

March 16, 2026 – Annual Town Meeting; and March 16, 2026 – Select Board Meeting - Motion was made by Josphe Powers to approve both the Annual Town Meeting Minutes and the Select Board Meeting Minutes as presented. Second by Kim Archer. Motion passed

Review, Approve, and Sign Treasurer Warrants #18-26 - Motion was made by Joseph Powers to approve and sign the Treasurer Warrants as presented. Second by Kim Archer. Motion passed.

Old Business - None

New Business

Elect Board Chair - Motion was made by Joseph Powers to appoint Barry Buck as the new Board Chair. Second by Matt Gregg. Motion passed.

FOAA Training - Annual training is required for all newly and reelected officers. This year Kim Archer will need to take the training and sign the FOAA form acknowledging completion of the training. Informational only.

Board Appointments to Consider

Planning Board, Zoning Board of Appeals, Town Clerk Nominations of Election Staff, and Police Officer Appointments

A list of residents wanting to serve on the Planning Board, Zoning Board of Appeals were presented for consideration of appointment. The Town Clerk, per Title 21-A M.R.S.A §503-A, the Clerk must present to municipal officers a list of election staff for appointment. In order to allow the Presque Isle Police Department to monitor and respond to complaint or call received for the Hanson Lake Boat Landing, they request that the Board approve the appointment of officers they currently have on payroll. As the shift for these officers vary, all available officer personnel are listed. A motion was made by Joseph Powers to approve the appointments as presented. Second by Kim Archer. Motion passed.

Review, Approve, and Sign Board Policies

Treasurer Warrant Disbursement Policy - On annual basis, the Select Board authorizes two (2) designated board members to act on their behalf, to review, approve, and sign the municipal treasurer's disbursements, pursuant to 30-A M.R.S.A. §5603. A motion was made by Matt Gregg to appoint Joseph Powers and Kim Archer as the authorized signatures. Second by Kim Archer. Motion passed.

Tax Collector Payments Received Policy - The Board also considers the request of the Tax Collector and Treasurer, to apply any tax payment received against outstanding or delinquent taxes due on said property, in chronological order, beginning with the oldest unpaid tax bill. Motion was made by Joseph Powers to approve the request of the Tax Collector and Treasurer, to apply any tax payment received against outstanding or delinquent taxes due on said property, in chronological order, beginning with the oldest unpaid tax bill. Second by Kim Archer. Motion passed.

Update on Code Enforcement Actions

The Office of Code Enforcement issued a 30-day notice to the property owner at 1803 Main Street regarding excessive trash on the premises. The owner was given 30 days to complete the cleanup. If the property is not brought into compliance within that timeframe, the Town may proceed with enforcement measures, including fines of up to \$50 per day or arranging for cleanup and billing the property owner. As of today, it has been 11 days since the notice was received, and I have not had any communication from the owner. The Select Board would like the Code Enforcement Officer to continue to monitor this situation. A visit from the CEO and Town Manager may highlight the seriousness of this violation and spark the residents to begin cleanup.

The property at 290 Carvell Street remains an ongoing concern. I have not yet received a response from the bank. I am hopeful to have an update or a potential plan of action ready for discussion at the upcoming meeting. A motion was made by Joseph Powers to allow the Code Enforcement Officer to work with legal council on enforcement actions. Second by Kim Archer. Motion passed.

There has been progress on several previously identified dangerous buildings. The property at 3 Hughes Street was sold earlier this spring, and a new roof was installed on April 8, 2026. Additionally, the Town is expected to take possession of 17 Hughes Street in the near future.

At 3068 West Chapman Road, the owner has demoed everything down to the first floor. However, the owner has indicated that they do not have the financial means to continue further work and did not have insurance coverage at the time of the fire. The Select Board advised that at this time, the owner is in compliance with cleanup. However, as time passes, the exposed subfloor that currently covers the open basement may deteriorate. Enforcement may be needed. CEO was directed to keep monitoring this property.

Sign the Maple Den Liquor Application – Motion was made by Matt Gregg to approve and allow the Town Manager to sign the online liquor license application. Second by Joseph Powers. Motion passed.

Consider the Mapleton Daze Charitable Cribbage Application – The Mapleton Daze Committee have been told by the state that in order to hold a cribbage event during Mapleton Daze, they must receive a gaming license to do so. Motion was made by Joseph Powers to authorize and approve the Mapleton Daze application for charitable cribbage tournament. Second by Kim Archer. Motion passed.

Other – None.

Set Next Meeting Date(s):

- a. Joint Select Board Meeting – Tuesday, April 21, 2026 @ 6PM
- b. Select Board Meeting – Wednesday, May 13, 2026 @ 5:30 PM

The meeting was adjourned at 6:27 PM.

Respectfully submitted,

Sandra L. Fournier
Town Manager