

CASTLE HILL MUNICIPAL OFFICERS MEETING

Wednesday, December 10, 2025

7:00 PM – Town Office

Minutes

Call to Order at 7:08 PM by Chair Shari Cheney

Present – Chair Shari Cheney, Herman Condon, Maylen Kenney, and Ryan Spooner

Absent – Scott Cheney

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Aaron Whitaker, Code Enforcement Officer; Christopher Woodworth, Road Commissioner; Adam Rider, Fire Chief (by zoom); Robbie Gross, Assistant Fire Chief (by zoom)

Public – None

Approve Minutes of Select Board Meeting November 12, 2025

Motion by **Condon** to approve minutes of Select Board Meeting as presented

Second by **Spooner**

Motion passed **3 - 0**

Review, Approve and Sign Treasurer Warrants #91-98

Motion by **Condon** to approve the Treasurer's Warrants as presented

Second by **Kenney**

Motion Passed **3 - 0**

Old Business

Other - None

New Business

Other

The Road Commissioner presented a request to have excess expense money roll over into the reserve account. The Highway Department will need to purchase a stacker in 2026. This is for information only and will be presented at the Joint Board meeting on December 16, 2025 for approval.

2026 Individual Budget Review and Approval

The following department's individual budgets were reviewed.

1. General Government & Reserve
2. Fire Department & Reserve
3. Property Services Department & Reserve
4. Public Safety Department & Reserve

Motion by **Kenney** to approve the General Government Department and Reserves for individual line items as presented.

Second by **Condon**

Motion passed **4 – 0**

The Fire Department Budget will be reviewed and approved at the Joint Board Meeting for the individual and joint expenses.

Motion by **Condon** to approve the Property Services Department and Reserves for individual line items as presented

Second by **Kenney**

Motion passed **4 – 0**

Motion by **Spoooner** to approve the Public Safety Department and Reserves for individual line items as presented

Second by **Kenney**

Motion passed **4 - 0**

Set Next Meeting Date(s):

Joint Select Board Meeting Tuesday, December 16, 2025 @ 6PM

Select Board Meeting Wednesday, January 14, 2026 @7:00 PM

Joint Select Board Meeting Tuesday, January 20, 2026 @ 6PM

Adjournment at 8:35 PM by Chair Shari Cheney

Respectfully submitted

Lisa Foster

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