

CASTLE HILL MUNICIPAL OFFICERS MEETING

Wednesday, January 14, 2026

7:00 PM – Town Office

Minutes

Call to Order at 7:00 PM by Chair Shari Cheney

Present – Chair Shari Cheney, Scott Cheney, Herman Condon, Maylen Kenney, and Ryan Spooner

Absent – None

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer

Public – None

Approve Minutes of Select Board Meeting December 10, 2025

Motion by **Condon** to approve minutes of Select Board Meeting as presented

Second by **Kenney**

Motion passed **5 - 0**

Review, Approve and Sign Treasurer Warrants #99 - 109

Motion by **Condon** to approve the Treasurer's Warrants as presented

Second by **Kenney**

Motion Passed **5 - 0**

Old Business

Other – Tax Maps have been uploaded to the website

New Business

2025 Budget

The Town Manager reviewed expenses and revenues of the 2025 Budget. The Towns expenses were less than the budget and the Towns revenues were more than the budget. There is an approximate roll over of \$43000 to undesignated fund balance.

2026 Individual Budget Review and Approval

The following department's individual budgets were reviewed.

1. Highway Department & Reserves
2. Recreation Department & Reserves
3. Community Services Budget
4. General Assistance Budget
5. Revenue Budget

There was no motion on the Highway Department & Reserves and the Recreation Department & Reserves as these accounts are all joint accounts.

Motion by **Kenney** to approve the Community Services Department for individual line items as presented

Second by **Scott Cheney**

Motion passed 5 - 0

Motion by **Condon** to approve the General Assistance Budget for individual line items as presented

Second by **Spooner**

Motion passed **5 - 0**

Motion by **Condon** to approve the Revenue Budget for individual line items as presented

Second by **Scott Cheney**

Motion passed 5 – 0

Town Manager

The Town Manager informed the Selectboard of a grant received to repair the culvert at Alder Lake in the amount of \$521,640. The Town Manager explained that she was in the process of moving money from the undesignated fund balance to the reserve accounts. This is a process that will happen in 2026.

Set Next Meeting Date(s):

Joint Select Board Meeting Tuesday, January 20, 2026 @ 6PM

Select Board Meeting Wednesday, February 11, 2026 @7:00 PM

Adjournment at 8:08 PM by Chair Shari Cheney

Respectfully submitted

Lisa Foster

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