

CHAPMAN MUNICIPAL OFFICERS MEETING

Wednesday, December 10, 2025

4:00 PM – Town Office

Minutes

Call to Order at 4:08 by Milford Maynard

Present –Chair Isaac Braley(by zoom), Terrance Hanlon(by phone) and Milford Maynard

Absent – Charles Beaulieu II

Public Comment – None

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Aaron Whitaker, Code Enforcement Officer; Christopher Woodworth, Road Commissioner; Adam Rider, Fire Chief (by zoom); Robbie Gross, Assistant Fire Chief (by zoom)

Approve Minutes of Select Board Meeting November 12, 2025

Motion by **Braley** to approve minutes of Select Board Meeting as presented

Second by **Hanlon**

Motion passed **3 - 0**

Review, Approve and Sign Treasurer Warrants #91-98

Motion by **Hanlon** to approve the Treasurer's Warrants as presented

Second by **Braley**

Motion Passed **3 - 0**

Old Business

Other - **None**

New Business

Other

The Road Commissioner presented a request to have excess expense money roll over into the reserve account. The Highway Department will need to purchase a stacker in 2026. This is for information only and will be presented at the Joint Board meeting on December 16, 2025 for approval.

2026 Individual Budget Review and Approval

The following department's individual budgets were reviewed.

1. General Government & Reserve
2. Fire Department & Reserve
3. Property Services Department & Reserve
4. Public Safety Department & Reserve

Motion by **Hanlon** to approve the General Government Department and Reserves for individual line items as presented

Second by **Braley**

Motion passed **3 – 0**

The Fire Department Budget will be reviewed and approved at the Joint Board Meeting for the individual and joint expenses

Motion by **Braley** to approve the Property Services Department and Reserves for individual line items as presented

Second by **Hanlon**

Motion passed **3 – 0**

Motion by **Braley** to approve the Public Safety Department and Reserves for individual line items as presented

Second by **Hanlon**

Motion passed **3 - 0**

Set Next Meeting Date(s):

Joint Select Board Meeting Tuesday, December 16, 2025 @6PM

Select Board Meeting Wednesday, January 14, 2026 @4:00 PM

Joint Board Meeting, Tuesday, January 20, 2026 @6PM

Adjournment at **4:50 PM** by Milford Maynard

Respectfully submitted

Lisa Foster

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