

# CHAPMAN MUNICIPAL OFFICERS MEETING

*Wednesday, January 14, 2026*

**4:00 PM – Town Office**

## Minutes

**Call to Order at 4:05 PM by Chair Isaac Braley**

**Present –Chair Isaac Braley, Terrance Hanlon and Milford Maynard**

**Absent – Charles Beaulieu II**

**Public Comment – None**

**Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer**

**Approve Minutes of Select Board Meeting December 10, 2025**

Motion by **Hanlon** to approve minutes of Select Board Meeting as presented

Second by **Maynard**

Motion passed **3 - 0**

**Review, Approve and Sign Treasurer Warrants #90 - 109**

Motion by **Hanlon** to approve the Treasurer's Warrants as presented

Second by **Maynard**

Motion Passed **3 - 0**

**Old Business**

Other - **None**

**New Business**

**2025 Budget**

The Town Manager reviewed expenses and revenues of the 2025 Budget. The Towns expenses were less than the budget and the Towns revenues were more than the budget. There is an approximate roll over of \$48,000 to undesignated fund balance.

## **Approve and Sign Quit Claim Deed**

Property at 2105 Chapman Road was foreclosed upon on November 21, 2025 for nonpayment of 2023 Tax Lien. On December 15, 2025 the property owner paid the 2023 taxes in full and entered into a tax payment arrangement of \$400.00 per month until all taxes are paid in full. A Quit Claim Deed needs to be authorized to return the property to the owner.

Motion by **Maynard** to approve and sign Quit Claim Deed to owner of property at 2105 Chapman Road

Second by **Hanlon**

Motion passed **3 – 0**

## **2026 Individual Budget Review and Approval**

The following department's individual budgets were reviewed.

1. Highway Department Budget & Reserves
2. Recreation Department Budget & Reserves
3. Community Services Budget
4. General Assistance Budget
5. Revenue Budget

There was no motion on the Highway Department & Reserves and the Recreation Department & Reserves as these accounts are all joint accounts.

Motion by **Maynard** to approve the Community Services Department for individual line items as presented

Second by **Hanlon**

Motion passed 3 - 0

Motion by **Maynard** to approve the General Assistance Department for individual line items as presented

Second by **Hanlon**

Motion passed **3 - 0**

Motion by **Maynard** to approve the Revenue Budget for individual line items as presented

Second by **Hanlon**

Motion passed **3 – 0**

## **Town Manager**

The Town Manager informed the Selectboard of a grant received to repair the culvert at Alder Lake in the amount of \$521,640. The Town Manager explained that she was in the process of moving money from the undesignated fund balance to the reserve accounts. This is a process that will happen in 2026.

Set Next Meeting Date(s):

Joint Select Board Meeting Tuesday, January 20, 2026 @6PM

Select Board Meeting Wednesday, February 11, 2026 @4:00 PM

Adjournment at **5:20 PM** by Chair Isaac Braley

**Respectfully submitted**

*Lisa Foster*

**Lisa Foster**