

# **JOINT SELECT BOARD MEETING MINUTES**

***Tuesday, September 23, 2025***

**Call to Order at 6:15 PM by Joint Vice Chair, Matt Gregg**

Present – Matt Gregg, Kim Archer, Joe Powers, Milford Maynard, Isaac Braley, Terry Hanlon, Ryan Spooner, Herman Condon, and Shari Cheney

Absent – Charles Beaulieu II, Barry Buck, Scott Young, Maylen Kenney, Scott Cheney

Staff Present – Sandra Fournier, Town Manager

**Public Comments** – None

**Approve Minutes of Previous Joint Board Meeting July 15, 2025**

Motion was made by Condon to approve the Joint Board meeting minutes as presented. Second by Powers. Motion passed.

**Old Business** - None

**Bureau of Labor Violation**

The Town Manager provided a brief update regarding the recent Bureau of Labor (BOL) safety violation and subsequent hearing. Following discussions with the other two municipalities involved, the Fire Chief and Deputy Fire Chief agreed that it was in the Town's best interest to accept the findings and evidence presented by the BOL safety inspector.

As a result, a penalty in the amount of \$350 will be assessed to the Town, representing a reduction of fifty percent from the original penalty amount. It was further noted that, although the Fire Department maintains that the language within the safety protocols concerning the use of SCBA masks is ambiguous, proper corrective measures have been implemented. All firefighters have since received updated training to ensure compliance and prevent future violations.

**New Business**

Review New Logo Design – The Joint Board reviewed the proposed new logo. There were a few more changes that need to be made to the design. However, the Joint Board were pleased with the overall look and will be reviewing the final logo the next Joint Meeting in November.

**Discuss 2025/2026 Budget Schedule**

Motion was made by Hanlon to approve the 2025/2026 Budget Schedule as presented. Second by Powers. Motion passed.

**Discuss East Chapman Fire Contract**

After reviewing the new contract presented, the Joint Board directed the Town Manager to run a few calculations based upon a hybrid formula of valuation and population. The second formula will be based on the percentage of real estate value for East Chapman resident's vs the Chapman Valuation as a whole. The Joint Board will review the contract again at the November Joint Board meeting.

## **Discuss Municipal Waste Hauling Services**

A Joint Board member introduced the idea of exploring the feasibility of providing municipal waste hauling services to all three communities. It was noted that such a service could potentially reduce the average resident's monthly cost for waste collection when compared to current private billing arrangements.

The Joint Board discussed the potential advantages and disadvantages of transitioning to a municipal waste hauling model. Following deliberation, the Board agreed that it would be prudent to further investigate the concept. The Town Manager was directed to initiate discussions with local waste haulers to determine their interest, assess potential cost savings, and evaluate the implications of incorporating this service into the municipal tax base rather than relying on individual monthly billing.

The Town Manager agreed to begin these discussions and will present findings and a preliminary proposal to the Joint Board at the November meeting.

Set Next Meeting Date(s): Joint Budget Meeting – December 16, 2025 @ 6PM

The meeting was adjourned at 6:45PM.

Respectfully submitted,

Sandra L. Fournier

Town Manager