

MAPLETON MUNICIPAL OFFICERS MEETING

Wednesday, April 9, 2025

5:30 PM – Town Office

Minutes

Call to Order at 5:30 PM by Matthew Gregg

Present – Kim Archer, Matthew Gregg, Joseph Powers, and Scott Young

Absent – Barry Buck

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer

Public - None

Approve Minutes of Select Board Meeting April 9, 2025

Motion by **Powers** to approve minutes of Select Board Meeting as presented

Second by **Young**

Motion passed **3 - 0**

Review, Approve and Sign Treasurer Warrants #28-36

Motion by **Powers** to approve the Treasurer's Warrants as presented

Second by **Young**

Motion Passed **3 - 0**

1st Quarter Financial Report

The Treasurer presented the financial report for the 1st Quarter of 2025. Revenue received was below anticipated budget numbers and expenses were on target for the 1st Quarter. This was informational only so no motion needed at this time.

Old Business

Code Enforcement Violations

The Code Enforcement Officer presented an update to the board on code violations.

-Carvell Road a summons was issued giving 7 days to come into compliance with code. The DEP has become involved.

-West Chapman Road has begun clean up.

-Old Fire Station has been deemed a dangerous building.

New Business

2025 – 2026 County Budget

The Town Manager presented the 2025 – 2026 County Budget. The County Budget has increased by 14.06% or \$2,019,134 in the General Fund plus the Jail Budget. Based on the Town Manager's calculations the increase from the 2024 budget is approximately \$119,348. This is for information only there was no motion at this time.

Review and Sign Municipal ATV Grant

The Mapleton ATV Club wishes to apply for a Municipal ATV Grant to help cover operation costs to maintain the trails. The grant will cover 90% and 10% will need to be covered by the club. Deadline for the application is May 30, 2025. All Municipal ATV Grants must be approved by the Select Board for application submission.

Motion by **Powers** to authorize the Town Manager to make application for financial assistance and enter said agreement between the Town of Chapman and the State of Maine's ATV Trail Fund Grant-In-Aid Program

Second by **Archer**

Motion passed **4 - 0**

Consider NMDC Appointment

The NMDC Board asks for membership appointments to represent our communities. The Town Manager and Matthew Gregg were the previous appointees.

Motion by **Young** to reappoint Town Manager, Sandra Fournier and Matthew Gregg to the NMDC Board

Second by **Powers**

Motion passed **4 - 0**

Review and Sign Notice of Election – MSAD 1 School Budget

Pursuant to 20-A M.R.S. §1502, the School Board must prepare all warrants and notices of election for the budget referendum. These warrants and notices must be countersigned by the Municipal Officers of each municipality where they are posted. The proposed budget has an increase of \$88,558 from the 2024 budget. This increase along with the increase in the County Budget could put the mil rate at 13.75. Final mil rate numbers will be presented at the July Select Board meeting.

Motion by **Archer** to approve and sign the MSAD#1 Warrant & Notice of Election

Second by **Powers**

Motion passed **3 - 1**

Consider Land Acquisition for Fire Department Dispatch Tower

The Fire Department currently shares a dispatch service tower with the City of Presque Isle's airport hazard beacon, located on Griffin Ridge. Recent changes by the Federal Aviation Administration (FAA) have rendered the beacon obsolete due to updated location requirements for such beacons around the airport. Scott Wardwell contacted the Town to inform us that the City of Presque Isle intends to decommission the Griffin Ridge tower. Our dispatch service and emergency generator are based at this site. Mr. Wardwell agreed to transfer ownership of the tower to the Town of Mapleton. The heirs of Clayton Black, who own the land on which the tower sits have agreed to donate the parcel identified as Map 005 Lot 023-001 to the Town of Mapleton at no cost.

Motion by **Powers** to approve the donation of land from the Heirs of Clayton Black, located at Map 005 Lot 023-001 and to authorize the Town Manager to sign all documents necessary to complete the transfer of ownership.

Second by **Archer**

Motion passed **4 - 0**

Georgetown University Collaboration Project

The Town Manager was introduced to Scott Schmidt a professor at Georgetown University. He has been working with rural communities to help promote these small communities. The Town Manager believes that a partnership with Scott and his students will be a great opportunity. This is for information only there is no motion at this time.

RFQ Tax Map Updates

The tax maps have not been updated since 2016 and there have been many changes in the last 9 years. There is currently \$25,000 allocated in the Assessing Reserve for this project. The lowest quote received was for \$23,250 for all three communities. This quote includes updating our website with information for tax cards and valuations. This information will help realtors and investors interested in purchasing property in our towns. The Assessor Agent and Town Manager have reviewed the quotes and agree that the best quote is from Haley Ward.

Motion by **Archer** to authorize the Town Manager to proceed with Haley Ward to update the Towns' tax maps and upgrade to GIS Online format. Motion will be ratified at Joint Board Meeting

Second by **Powers**

Motion passed **4 – 0**

Other –

-The Town Manager is analyzing the new EMS contract with the City of Presque Isle for the 2026 – 2028 years.

-Lisa Foster has finished the required courses to become certified as Treasurer/Tax Collector

-Frank Nunez will be cross training for Assessing and will be going to Property Tax School in June.

-Sandra Fournier is in the process of cross training for Code Enforcement and will be attending classes in May

Set Next Meeting Date(s):

Select Board Meeting Wednesday, June 11, 2025 @5:30 PM

Adjournment at 6:00 PM by Matthew Gregg

Respectfully submitted

Lisa Foster

Lisa Foster