

MAPLETON MUNICIPAL OFFICERS MEETING

Wednesday, April 9, 2025

5:30 PM – Town Office

Minutes

Call to Order at 5:30 PM by Chair Buck

Present –Chair Barry Buck, Kim Archer, and Joseph Powers

Absent –Matthew Gregg and Scott Young

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Aaron Whitaker, Code Enforcement Officer

Public - None

2024 Financial Audit Presentation

Tim Poitras from Chester M. Kearney presented the 2024 Financial audit via Zoom. The 2024 Audit was completed and it was in compliance with the Governmental Auditing Standards. The Town of Mapleton now has \$1,109,663 in undesignated funds or 32.5% of total general fund expenditures.

Board of Assessors

The Town Manager, Sandra Fournier, will be reviewing the Certified Ratio Declaration Form at a later date.

Approve Minutes of Annual Town Meeting March 17, 2025

Motion by **Powers** to approve minutes of the Annual Town meeting as presented.

Second by **Archer**

Motion Passed **3 - 0**

Approve Minutes of Select Board Meeting March 17, 2025

Motion by **Powers** to approve minutes of Select Board Meeting as presented

Second by **Archer**

Motion passed **3 - 0**

Review, Approve and Sign Treasurer Warrants #20-27

Motion by **Archer** to approve the Treasurer's Warrants as presented

Second by **Powers**

Motion Passed **3 – 0**

Old Business – None

New Business

Reviewing Paving Bid Proposals

Bid packages were open on Wednesday, April 3, 2025. Northeast Paving had the winning bid of 98.50 per ton for Machine Placed.

Motion by **Powers** to approve **Northeast Paving** to do the paving for Mapleton for the 2025 year

Second by **Archer**

Motion passed **3 - 0**

Elect Board Chair

Motion by **Powers** to nominate **Buck** to be the Board Chair for the 2025 year

Second by **Archer**

Motion passed **2 - 0**

FOAA Training

All newly elected and reelected board members must complete the FOAA Training. The Town Manager distributed the information needed to complete the training. Board members to complete the training are Matt Gregg – Select Board, Scott Young – Select Board, and Leigh Smith - Assessor

Board Appointments to Consider – Planning Board, Zoning Board of Appeals, and Town Clerk Nominations of Election Staff

Planning Board – Adam Rider 3-year, Anthony Albert 3-year, Jordan Bartol 2-year, Aaron Buzza (Alt) 2-year, and Benjamin LeBlanc Sr. (Alt) 3-year

Zoning Board of Appeals – John Hoffses 1-year, Brian Ellis 3-year, and Penny LeBlanc (Alt) 1-year

Motion by **Powers** to approve and sign the Planning Board and Zoning Board Appointments as presented

Second by **Archer**

Motion passed **3 – 0**

Town Clerk Nominations of Election Staff – The Town Clerk offers a variety of names to choose from to ensure that there will be enough staff for any election.

Motion by **Powers** to approve the election staff as presented

Second by **Archer**

Motion passed **3 – 0**

Police Officers – A list of police officers that could potentially respond to Hanson Lake was presented.

Motion by **Powers** to approve the list of police officers as presented

Second by **Archer**

Motion passed **3 – 0**

Review, Approve, and Sign Board Policies

On an annual basis, the Select Board sign to authorize two (2) designated board members to act on their behalf, to review, approve, and sign the municipal treasurer's disbursements, pursuant to 30-A M.R.S.A. §5603. The Board also considers the request of the Tax Collector and Treasurer, to apply any tax payment received against outstanding or delinquent taxes due on said property, in chronological order, beginning with the oldest unpaid tax bill.

Motion by **Powers** to approve Select Board Member **Buck** and Select Board Member **Powers** to sign weekly Warrants Disbursements

Second by **Archer**

Motion passed **3 - 0**

Motion by **Powers** to approve the Tax Collector Payments Policy as presented

Second by **Archer**

Motion passed **3 - 0**

Code Enforcement Violations

The Code Enforcement Officer presented an update to the Select Board. Dangerous building owners have until June 1 to begin clean up of their properties. There have been several responses to the letters sent out by the CEO. The owner and renter of the property on Carvell Road with clean up issues have both been notified. There were 8 new homes built in 2024. There was a zone change on the Mapleton Road.

Other

There was a question about the paving on the corner of Pelkey Road and Route 163. There was a hole left when paving was done. The Town Manager has spoken with Maine DOT to have this fixed. It was requested that a letter be sent to Maine DOT.

Set Next Meeting Date(s):

Joint Board Meeting Monday, April 14, 2025 @ 6 PM

Select Board Meeting Wednesday, May 14, 2025 @4:30 PM

Adjournment at 6:10 PM by Chair Buck

Respectfully submitted

Lisa Foster

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